

Crowhurst

PARISH COUNCIL



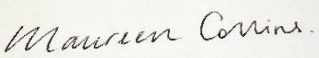
Dear Councillor,

You are summonsed to attend the next meeting of the Parish Council to be held on

**Monday, 19th October 2026 at
7.05pm at Crowhurst Village Hall, Forewood Lane, Crowhurst.**

Members of the press and public are welcome.

13th October 2026



Maureen Collins
Clerk and RFO to Crowhurst Parish Council

1.	PUBLIC QUESTIONS The Council sets aside 10 minutes at the start of each meeting for relevant questions from members of the public.
2.	APOLOGIES FOR ABSENCE To receive and accept any apologies for absence.
3.	DECLARATION OF INTERESTS: To receive any declaration by members of personal interests in matters on the agenda, the nature of the interest and whether the member regards the interest as personal, pecuniary, or prejudicial under the Code of Members Conduct.
4.	MINUTES OF PREVIOUS MEETING: To approve and sign the minutes of the ordinary meeting of Crowhurst Parish Council held on 21 st September 2026.
5.	MATTERS ARISING NOT COVERED IN THIS AGENDA: To note the actions undertaken on the matters arising from previous meetings which are not covered in this agenda (Appendix 1).
6.	REPRESENTATIONS FROM DISTRICT AND COUNTY COUNCILLORS: i. District Councillor Nicola McLaren ii. County Councillor Kathryn Field Resolve: To note the district & county councillor reports.
7.	TOWN AND COUNTRY PLANNING To consider the following planning applications and provide comments to Rother District Council: 12.1 RR/2026/1065/HOU – The Pump House, Breadsell Lane, Crowhurst, TN38 8EB <i>Erection of rear extension with pitched and flat roof, with replacement glazing, frames and roof to existing conservatories and internal alterations.</i> 12.2 RR/2026/1200/FULL – Upper Wilting Farm, Crowhurst Road, Crowhurst, TN38 8EG <i>Proposed siting of 5no.shepherd huts for holiday purposes including associated works.</i>
8.	GOVERNANCE AND FINANCIAL MATTERS: i.The financial report to 30 th September 2026 is attached (App 2), together with the bank statements for September. ii.The payments report for October 2026 is attached (App 3) for consideration.

	iii. The bank reconciliation to the 30th of September 2026 (App 4) is attached for approval together with a summary of payments and receipts. iv. To note receipt of the External Auditor Report and Certificate for the year ended 31 March 2026. To consider any matters arising from the Limited Assurance Review and determine whether any action is required (App. 5). v. To note payment of the PKF Littlejohn external audit invoice (£315 + VAT). vi. To review and confirm the independence of the Council's appointed Internal Auditor in accordance with paragraph 4.11 of the Practitioners' Guide. vii. To consider renewal of the Council's insurance policy with Zurich Municipal for 2026/27 at a premium of £1128.30 plus VAT, and to authorise payment (App.6). iii. To consider a quotation for the purchase of a Network Attached Storage (NAS) device for the backup of the Clerk's computer and Council electronic records, and to determine whether to proceed with the purchase. ix. To determine the Council's preferred method for receiving copies of the electoral register. Resolve: i. To note the financial reports for July and August 2026. ii. To approve the payments for September 2026. iii. To agree the Bank Reconciliations to 31st July and 31st August 2026. iv. To note receipt of the External Auditors Report and note any actions agreed. v. To note payment of the external audit invoice. vi. To review and confirm the independence of the internal auditor. vii. To note any actions agreed. iii. To note any actions agreed. ix. To note the preferred method of receiving copies of the electoral register.
9.	RECREATION GROUND: i. To receive an update from councillors on their monthly playground/defibrillator inspection and other matters relating to the playground. ii. To consider the quotation received from Colin Ford for clearing the gully on the Recreation Ground. iii. To receive an update regarding the fault affecting the Recreation Ground path lighting. Reports indicate that the electrical supply trips when the path lights are activated. The lights have been isolated pending investigation. It is understood that the likely cause is water ingress affecting some of the lighting units. Councillor Goddard to provide an update and outline any recommended remedial action. Resolve: i. To note any comments from the Recreation Ground inspection. ii. To note the decision made. iii. To note any decision made.
10.	PAVILION REFURBISHMENT PROJECT To receive a progress update on the Pavilion Refurbishment Project and consider any matters arising.
11.	SUNDAY SOCIAL UPDATE To receive an update and consider any matters arising.
12.	STATION MURAL PROJECT To receive an update and consider any matters arising.
13.	INTERNATIONAL DARK SKIES APPLICATION To receive an update on the costs associated with an International Dark Sky application, including the US\$250 pre-application fee and any further fees, including annual subscription or renewal fees, and to consider the next steps.
14.	GRANT REQUEST To discuss the grant request (App.7) for £500 from the Air Ambulance Charity Kent, Surrey and Sussex (KSS).

15.	CROWHURST SOCIETY AND QUARRY WOOD To discuss future governance and community support for Quarry Wood.
16.	CROWHURST COMMUNITY SOLAR FARM To receive an update from representatives of the Crowhurst Community Solar Farm Group and to consider any actions arising.
17.	TREES ON CHAPEL HILL To receive an update on the recent tree fall and associated road closures at Chapel Hill, to note concerns regarding additional trees identified as being affected by ash dieback, and to consider any action the Parish Council may wish to take in response to residents' concerns.
18.	COUNCILLOR UPDATES ON EXTERNAL BODIES (IF ANY) Resolve: To note the updates and agree any associated actions.
19.	CLERK'S REPORT & INFORMATION FOR COUNCILLORS: To consider any updates from the clerk including correspondence and information for councillors.
20.	ANY OTHER BUSINESS To note any other items of business not discussed elsewhere.
21.	DATE OF NEXT MEETING: To note that the next meeting of the Parish Council will take place on 16 th November 2026, at 7.05pm in the Village Hall.